

UCLS Board Meeting Minutes
February 12, 2011
8:00 A.M.
Washington County Building
197 East Tabernacle
St. George, UT

I) Welcome & Call to Order – Mike
The meeting was called to order at 8:18 a.m.

II) Roll Call

Board Members Present:

Michael Nadeau	State Chair
Brad Mortensen	Chair Elect
Jerry Allred	Past Chair
Ron Whitehead	West-Fed Representative
Steve Keisel	NSPS Governor
Ken Hamblin	CC Representative
Mike Withers	SL President
David Bronson	BC President
Scott Bishop	CC President
Dallas Buttars	GS Representative
David Balling	GS President
Jeff Searle	SL Representative
Gary Ratcliffe	TC President
Dan Knowlden, Jr.	TC Representative
David Kay	BC Representative

Board Members Absent:

None

Susan Merrill, Administrative Secretary, was present and Michael Nadeau presided in the chair.

III) Additions to Agenda

Foresights: Alisha and Steve Keisel reported on Foresights. Many people were not aware that Foresights was on the website. When asked if they had their e-mail set up on the UCLS website, many said they had not. They had some problems with graphics that were in .pdf format and it would be better if they were in Word. About 90% of the articles had to be re-typed. We had established prizes for articles. Steve talked to several vendors and they expressed a desire to have hard copies. Steve suggested giving vendors a year's worth of links on our website. There were 16 vendors and only 9 took advantage of the free advertising. One vendor said he would rather have the advertising fees be higher and have a hard copy. We could send out a vendor supplement like some organizations do.

Motion: Brad Mortensen moved to investigate the cost of printing a hard copy of Foresights and check into what the vendors are looking for and what they would pay for hard copy advertising. Scott Bishop seconded the motion. The motion was unanimously approved.

IV) Approval of Minutes

There needs to be a correction in the minutes. The complaint filed by Fran Eickbush against another surveyor was in Wasatch County .

Motion: Ron Whitehead moved to accept the minutes from the January 15, 2011 meeting with the above correction. Steve Keisel seconded the motion. The minutes were unanimously approved with the correction.

V) Secretary Report -

- a) Budget review – Susan will prepare a budget for the next meeting with updated financial reports. Mike mentioned an e-mail from Pauline regarding 1099's, the storage unit, and changing her from being the agent with the Department of Commerce. Susan will check with the accountant about the 1099's. We will move from the current storage unit since it is in Pauline's name. It expires in April. Dallas Butters offered a 10 x 10' unit in West Valley City for the same price. Susan will find out how much the storage unit costs. Mike and Susan will work together on the items from Pauline.

The booth display is in Brad's office. The table cover is in storage.

VI) Follow Up Items

Convention: There were about 7 comments in the comment box. The most applicable comment is a request to introduce the speakers. There was one requesting larger print on the name badges, and there was a complaint about the late fee. It was very warm in the auditorium. There were comments that the dinner was really nice – not too long. We won't go with cold cuts in the future for lunch. The entertainment was good. The committee will send out some thank you cards. Next year we have reserved February 9 and 10. Some people think it is too early. In 2013 it will be two weeks later. President's Day holiday would be difficult to deal with. There are a lot of kids in St. George then. This year the business insurance is in place and we are covered for the Fall Forum, etc. The food is the most expensive thing we do. It is about \$133 per person. We can cut back, but people may not like it. The breaks cost about \$7 per person. We can cut back there, but we already went with the cheapest option we could. If you turn people loose during breaks, they may not come back. The Hilton would be more expensive. There was some confusion with the breakfast Friday morning. Some people may have misunderstood the "Officer Installation Breakfast" and thought it was just for officers. The breaks need to be nice for the vendors' sakes. We may try to have more food stations next year and maybe stagger the breaks – 150 per break. It will be a little harder to schedule rooms, but may be worth it. The business items were spread out to make the dinner with the spouses more pleasant for the spouses. It was mentioned that vendors sponsor breaks at some conferences. The t-shirts were difficult to deal with. We may have a Wednesday night cash bar and an hors d'oeuvres event next year with the vendors. Most of the vendors were happy with the turnout this year. The turnout was around 305 this year. We increased the number of attendees and the number of vendors this year, which is better than other states have done. People liked Steve Parrish as the speaker this year and we will have first dibs on Dennis Mouland next year. Ron would like to have suggestions from the Board for classes next year.

We need to work on the white paper request for next year. We need to discuss at the next meeting what people would like to see happen with content and speakers for next year's convention. It was suggested that we have rectangular tables in the sessions rather than round tables, but some like the round tables as well. It was suggested that the request for white papers should be viewed as an honor by the members. We will work on the white paper request to better fit our needs. It was suggested that most of the conference be based on what our members need and not based on who wants to present a paper. Scott's biggest complaint from this conference was that it was the same old thing. Scott would like to get a circuit court judge next year. We could call for white papers for a specific topic. We might be able to run more tracks, but it will cost more. Scott would like to contact the vendors in March or April this year and tell them when the convention is.

Motion: Dave Balling moved to table this discussion until the next meeting. Mike Withers seconded the motion. The motion was unanimously approved.

VII) New Items

New officer orientation – the officers are on the Board representing all of the surveyors in their chapter and should be serving for the good of surveyors statewide. The Board will reimburse travel and hotel expenses for Board meetings. Most of the meetings happen in northern Utah.

Planning - Future Board Meeting Dates –

April 9, 2011, 9:00 a.m. – Lisa Isom, the insurance representative, will speak to the Board. The meeting will be in Salt Lake either in Brad's Mortensen's office or at SLCC. Mike will talk to Walt about SLCC. If that doesn't work, Brad Mortensen will check on having it at his office.

June 11, 2011, 9:00 a.m. – Provo – Fairfield Inn or UVU. Mike will check with UVU.

September 9, 2011 – Fall Forum

September 10, 2011 – Board meeting

November 19, 2011 – St. George, based on UAC, at Ron Whitehead's office.

January 14, 2012 – Board meeting with spouses to count the ballots at a nice restaurant. Christopher's this year was really nice.

Ron mentioned the possibility of offering life insurance to our membership. Lisa Isom will talk about it when she comes in April.

Discussion for Updating Bylaws – 2/3 majority vote for motions made through e-mail and multiple positions for officers: Mike wanted to have a brief discussion about these two issues. Right now anyone can make a motion through e-mail, it can be seconded, and then it needs a 100 % vote to pass. If someone chooses not to vote, then they win. This is in section 3.18 of the by-laws – action without a meeting. The intent was that it would be for generic issues. Important things were not intended to be voted on by e-mail. Some feel that the Board needs to take more time to deliberate on these things and not to rush into a decision. We need to have better communication with our Legislative Committee and give them direction. Every chapter should have a representative on that committee. Travel expenses are covered in order for committee members to attend the committee meetings. Meetings can also be held using Skype, conference calls or “Go To Meetings.”

Motion: Jerry Allred moved to table this discussion until the next meeting. Dave Balling seconded the motion. The motion was approved with one vote against it.

Scott mentioned the officer issue of one person running for more than one office – Section 4.1 under Executive Board says one individual can hold more than one office. This is for the Board of Directors and not officers. The Board can have officers to do work. We do have a mechanism to handle it if it happens in the future.

VIII) Committee Chair Assignments

- a) **Membership/Public Relations:** Randy Smith chair, Brad Mortensen board liaison. Jeff Searle is still on this committee
- b) **Legislative:** Jim Pitkin and Dale Robinson co-chairs. Mike Withers board liaison.
- c) **Education:** Gary Christensen ended up being the chair when Charles stepped down. Gary has not been able to serve due to job circumstances. Gary would like another chance and will do better this year. The scholarship auction was almost non-existent at the convention because the Education Committee did not follow through. Walt Cunningham and Charles Heaton will stand behind Gary and help. Dave Balling will be the board liaison.
- d) **Publication:** Steve Keisel chair, Jeff Searle board liaison. Mike received an e-mail from Sophie Hanson regarding Foresights that was passed out to the Board. Does anyone remember what happened here? Ron said the Board told Pauline not to make any agreements with Sophie because she walked out before. Ken remembered that Sophie put out the free issue to make up for her mistakes before. If there was an agreement between Pauline and Sophie, we may have to pay her since Pauline was acting as the UCLS agent. Money was collected from the vendors but she didn't publish the newsletter. Money came from the advertisers. Sophie sold out and left and the remaining company dropped the ball. If there were implied promises made by Pauline to Sophie, then we may have some liability.

Motion: Jerry moved that we get an amount from Sophie and e-mail that to the Board so the Board can vote on whether we pay her or not. Dallas Buttars amended the motion to include requiring a detailed invoice from Sophie. Brad Mortensen seconded the motion . The motion was approved with one abstention.

- e) **Workshop & Convention:** Scott Bishop chair, Ken Hamblin board liaison.

- f) **Standards and Ethics:** Matt Clark chair, Mike Nadeau board liaison.
- g) **Testing:** Von Hill chair, Steve Keisel board liaison
- h) **Historical:** Scott Peterson chair, Jerry Allred board liaison.
- i) **Construction Surveying:** Lance Greer and Russ Flint co-chairs, Scott Bishop board liaison

IX) Chapter Reports

- a) Book Cliffs
- b) Color Country
- c) Golden Spike
- d) Salt Lake
- e) Timpanogos

There are no chapter reports.

West-Fed has a conference coming up the first part of March with a board meeting.

NSPS – Steve mentioned that NSPS is 86% of ACSM and that the two organizations were going to split, but now it appears they are trying to reconcile. ACSM is having a Survey America event on March 15. NSPS is involved with the four corners replacement. The new ALTA/ACSM standards go into effect February 23, 2011 (that is the birthday of the Roman god of measurement).

Brad Mortensen reported that the Trig-Star contest will be taking place in 5 high schools in the St. George area, 4-5 high schools in the Golden Spike area and one high school in the Book Cliffs area. The high schools usually have an awards assembly where the Trig-Star awards are presented.

Ron received a refund check from Dennis Mouland and will give that to Susan to deposit.

Steve recommended that we recognize new surveyors at the convention.

Susan was asked to update the office contact list and send to the Board. Steve suggested we add a link on our website to websites of our convention vendors to thank them for their support.

Motion: Dallas Buttars moved to put convention presentations on the website.

The Membership and Public Relations Committee is working to get the website updated this year. If anyone has changes they would recommend or things they would like to see on the website, let the committee know so they can work with the website designers.

We need to get the plat competition trophies updated. We will be ordering more of portfolios.

Motion: Jerry Allred moved to adjourn the meeting. The meeting was adjourned at 10:35 a.m.